

## **Privacy and Data Policy**

We respect your privacy and are committed to protecting your personal information.

This website is built using **Wix**, which provides secure hosting and data protection measures. We also take appropriate steps to protect the information we collect and manage.

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### **What information we collect**

We may collect personal information when you:

- Contact us using a form or email
- Sign up for updates or newsletters
- Interact with our website in other ways

This may include your name, email address, phone number, or other information you choose to provide.

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### **How we use your information**

We use personal information to:

- Respond to enquiries
- Provide information or services you have requested
- Improve our website and communications

We only use your data for the purpose it was collected and do not sell or misuse personal information.

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### **How we store and protect data**

Personal information is stored securely and only accessed by authorised individuals. We keep data only for as long as necessary and in line with legal requirements.

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### **Sharing your information**

We do not share personal information with third parties unless required by law or where it is necessary to deliver a service you have requested.

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## **Your rights**

You have the right to:

- Ask for a copy of the personal data we hold about you
- Request corrections or deletion of your data
- Raise concerns about how your data is used

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## **Contact us**

If you have any questions about this Privacy and Data Policy or how your information is handled, please contact us:

**Email:** [info@theark.org.uk](mailto:info@theark.org.uk)

**Phone:** 01344 266899