



Safeguarding Policy



How We Protect People from Harm



We want everyone to feel **safe**, respected, and treated well. We will act quickly if there are concerns about abuse or harm. Safeguarding is **everyone's** responsibility.



Safeguarding is for everyone. We all have a role in keeping people safe. This policy is for everyone working with us.



This includes people who work, volunteer, or help with us. It covers care for children and adults who may be at risk.



Safeguarding means helping people live safely without abuse or neglect. Abuse can hurt people in many ways.



Types of abuse include physical, emotional, sexual financial, neglect and more. It can happen at home, work, in the community or online.



If you are worried about someone, listen to them carefully and **report** your concern. Do not investigate, that is not your job.



Don't promise to keep secrets. Explain that you may need to tell someone who can help.



Write down what is said, using the person's own words. Tell the **Designated Safeguarding Lead (DSL)** quickly.



Designated Safeguarding Lead

Andrea McCombie, Chief

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If someone is in **immediate danger**, call 999. Don't delay if waiting could increase the risk of harm.



Talk to another senior person if the concern is about the DSL. Acting is very important.



When someone talks about abuse, listen and believe them. Don't ask leading questions or confront anyone.



Keep **safeguarding** information private and share it only with those who need to know to keep someone safe.



We will make sure staff, trustees and volunteers are suitable. This includes vetting, checks and training.



If a staff member, trustee or volunteer is involved in a concern, report it immediately. We take these seriously.



We try to involve people in **safeguarding** decisions about them if possible. Safety can sometimes come before consent.



We will make sure **safeguarding** information is accessible to all, including people with disabilities.



Trustees are responsible for **safeguarding**. Staff and volunteers must follow this policy and report concerns.



The **Designated Safeguarding Lead** coordinates safeguarding concerns, provides advice and makes referrals when necessary.



We will follow UK laws and guidance to keep everyone safe. This includes acts related to children and vulnerable groups.



This **policy** is checked every year or sooner if things change or improvements are needed. This policy will be due to be reviewed in **July 2027**.



We want to keep improving how we keep people safe. It's important that everyone understands and follows our policy.



Made with EasyMaker. AI helped write this.